

## Guide to using the whistleblower system of ISL-Chemie GmbH

*Last update January 17, 2024 - Version 1*

### Support

Any questions about using the whistleblower scheme can be directed to Whistleblower Partners support at +44 330 818 0515.

### Using the system – whistleblowers

Enter <https://nordicwhistle.whistleportal.eu/WhistleBlower/Form/547-950-211e439b4d6c4b918503a088d2ebb34f> in your browser or scan the following QR-Code:



You will then be taken to the page where you can leave a message about the irregularities you have become aware of.

You can choose a language you are familiar with from the 12 languages currently available:



The screenshot shows the Whistleblower Partners website interface. At the top right, there is a 'Language' dropdown menu. The main heading is 'WHISTLEBLOWER PARTNERS' with a logo consisting of three curved lines and a central orange dot. Below the heading, there are two columns of text. The left column is titled 'Submit a new report' and contains instructions on how to report a case, stating that reports are anonymous and processed by a case manager. It ends with a 'Submit a report' button. The right column is titled 'Have you already reported a case?' and contains instructions on how to view or communicate about a case by entering a case number. It features a text input field and a 'My case' button. A link 'I've lost my case number' is also present below the input field.

Enter as much information as you can and in as much detail as possible. You can attach documentation if you have it.

Finish by pressing 'Send'.

 Dansk  English  Norsk  Svenska  Deutsch

## Submit an irregularity

We recommend using a private or public network to submit this form to avoid any traces back to you.

Whistles will be sent automatically to the assigned employee within the organization.

Title

When did it occur?

Who is involved?

Where did it occur?

Description and details

Law

This field is optional

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**Note** – you will now be shown a code and asked to write it down. It is VERY IMPORTANT that you write down the code, as it is your only way of accessing your message and seeing the response from the 'case manager'. The code is your personal code and cannot be recreated. However, if you lose it, you can re-enter your information.

### Submit an irregularity



Your whistle has been received!

For anonymous communication moving forward, please use code:  
**JLYQVS50B**

This code is generated only once to secure your anonymity. Please make sure to write it down and store it in a safe place.

You can now logout using the menu at the left.

This code should be written down and saved. Use the code when accessing the system via [ISL-Chemie GmbH](#).

You will then enter your case and be able to see any messages from the 'case manager' in the timeline on the right of the screen.

### Conversation

We recommend using a private or public network to submit this form to avoid any traces back to you.  
Whistles will be sent automatically to the assigned employee within the organization.

Report ID: ZIQYV0YY4A

Title	Test 2 for UK user guide
When did it occur?	Has taken place
Where did it occur?	Online in London
Who is involved?	Project Manager
Description and details	Fraud and tax evasion
Law	

**Whistleblower** 15. sep 2021

Fraud and tax evasion

White on Black.png

**Case Manager** 15. sep 2021

I acknowledge receipt of fraud accusation - I will revert shortly

**Description of Case Progress**

Enter any new comments in the dialogue with the case manager here, then press 'Submit reply'.

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Submit Reply

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